



### Clerkship of UPJS MF students Study programme: General Medicine in the Academic Year 2024/2025

1. Students of General Medicine are requested to apply for Clerkship at a chosen hospital/ department in accordance with the curricula; and is to be taken in the period of the summer holiday.

Possibility to take the clerkships:

#### **A) in the University Hospital of L. Pasteur in Košice (UNLP in Košice)**

Students request the medical facility for the opportunity and period of the clerkship in accordance with the study plan of the given year on the form

[../..../Downloads/ziadost\\_na\\_vykonanie\\_odbornej\\_praxe.doc](http://.../Downloads/ziadost_na_vykonanie_odbornej_praxe.doc)

The requests must be submitted to the study referee by May 02, 2025 at the latest.

#### **B) in Slovakia in the inpatient medical facility (however not in UNLP in Košice)**

Students are requested to fill in and print the contract (zmluva o odbornej praxi) from the web <https://www.upjs.sk/app/uploads/sites/9/2023/02/zmluva-o-zabezpeceni-odbornej-praxe.docx>

After it is approved by the chosen hospitals necessary to submit or send it by e-mail to the study referee. The contract signed by the Dean of UPJS MF will be sent to the student back by e-mail.

**C) abroad** – students have to arrange it themselves, and no need to submit the clerkship requests.

2. The approved requests (according to the letter A) / contracts (according to the letter B) are to be delivered/sent to the study referees by **May 02, 2025** at the latest as follows:

Mgr. Csilla Váradyová [csilla.varadyova@upjs.sk](mailto:csilla.varadyova@upjs.sk) Nursing Care – Clerkship in Hospital (GM)

Ing. Mária Spišáková [maria.spisakova1@upjs.sk](mailto:maria.spisakova1@upjs.sk) Clerkship – Internal Medicine (GM)

Ing. Beáta Mošková [beata.moskova@upjs.sk](mailto:beata.moskova@upjs.sk) Clerkship–Gynaecoplogy and Obstetrics (GM)  
Clerkship – Surgery (GM)

3. If the student chooses a health care institution that requires financial reimbursement for the clerkship, all financial and legal matters shall be resolved between the student and the health care institution in such a case.

#### 4. Clerkship Evaluations:

I.) If the student performs the clerkship at a UNLP workplace, she/he submits the "Clerkship Evaluation Sheet" to the department where the clerkship is performed. The department registers the achieved evaluation into AIS and signs the Clinical book (Záznamník klinickej praxe)

II.) If the student performs the clerkship out of UNLP, the "Clerkship Evaluation Sheet" are requested to be submitted in the form of hard copies (originals) / scanned copies **by 31.08.2025 at the latest** as follows:

Mrs. Marcela Koblíková: Nursing Care – Clerkship in Hospital: hard copies

MVDr. Ingrid Franková: Clerkship – Internal Medicine: scanned copies by e-mail  
[ingrid.frankova@upjs.sk](mailto:ingrid.frankova@upjs.sk)

Mrs. Nikoleta Perešová: Clerkship – Surgery: the scanned copies by e-mail  
[nikoleta.peresova@upjs.sk](mailto:nikoleta.peresova@upjs.sk)

Mrs. Martina Lacková Clerkship – Gynaecology and Obstetrics: the scanned copies by e-mail  
[martina.lackova1@upjs.sk](mailto:martina.lackova1@upjs.sk)

2 GM: <https://www.upjs.sk/app/uploads/sites/9/2022/09/VP-VL2.doc>

4 GM: <https://www.upjs.sk/app/uploads/sites/9/2022/09/VP-VL4.doc>

5 GM: <https://www.upjs.sk/app/uploads/sites/9/2022/09/VP-VL5-G.doc>  
<https://www.upjs.sk/app/uploads/sites/9/2022/09/VP-VL5-CH.doc>

5. If the student carries out the clerkship in a facility outside UNLP, she/he is to let it signed in the Clinical book (Záznamník klinickej praxe) at the clinical department that coordinates the clerkship (according to the year of study).

The clinical books are available at the Study Department.

6. A student reports himself/herself on the first day of the clerkship to the secretaries' offices of the Departments/Clinics where the clerkship was performed.

Thanks for cooperation.

In Košice, 19.02.2025